



Carlynton School District

Mr. Gary Peiffer • Superintendent

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M E M O R A N D U M

TO: Board of Directors
Administrators
Municipal Offices

DATE: January 4, 2013

RE: BOARD OF EDUCATION MEETING

The Carlynton Board of School Directors will conduct its Agenda Setting/Committee/Voting Meeting, **Thursday, January 10, 2013, 7:30 pm**, in the **library** of the Carlynton Junior-Senior High School.

- *An executive session will begin promptly at 6:00 pm in the superintendent's conference room.*

CARLYNTON SCHOOL DISTRICT

Agenda Setting/Committee/Voting Meeting
January 10, 2013
Carlynton Jr.-Sr. High School Library – 7:30 pm

AGENDA / **ADDENDA**

CALL TO ORDER

PLEDGE OF ALLEGIENCE: *Crafton Elementary Students Anya Carrasco
Olivia Robb*

ROLL CALL

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:

APPROVAL OF MINUTES:

Motion to approve the following minutes:

1. The minutes of the December 6, 2012 Reorganization Meeting as presented;
2. The minutes of the December 6, 2012 Committee/Voting Meeting as presented.
_____ *First*; _____ *Second*; _____ *Vote*

Minutes of the December 6 ,
2012 Reorganization Meeting

Minutes of the December 6,
2012 Committee/Voting
Meeting

REPORTS:

- Executive Session
- Administrative Reports
 - Superintendent's Report
 - ☛ Secretary's Correspondence – *Minutes of the October 2, 2012 Joint Committee meeting of Parkway West CTC. (SC Item #0113-01)*
 - Business Manager Report
 - Director of Pupil Services Report
 - Principals' Reports

I. Miscellaneous

Motion to approve the following Miscellaneous Items:

1. The list of conference and field trip requests as presented and approved by administration. (Miscellaneous Item #0113-01 **REVISED**)
_____ *First*; _____ *Second*; _____ *Vote*

Conference and Field Trip
Requests

II. Finance

Motion to approve the following Finance Items:

- | | |
|--|---|
| 1. The November 2012 Cafeteria Fund Report as presented by Aramark Educational Services; (Finance Item #0113-01) | October 2012 Cafeteria Report |
| 2. The November 2012 Athletic Fund Report with an ending balance of \$9,698.08 as presented; (Finance Item #0113-02) | November 2012 Athletic Fund Report |
| 3. The November 2012 Activities Fund Report with an ending balance of \$32,275.69 as presented; (Finance Item #0113-03) | November 2012 Activities Fund Report |
| 4. The December 2012 Real Estate Tax Refund for the Borough of Carnegie as submitted. (Finance Item #0113-04) | Carnegie RE Tax Refund – December 2012 |
| 5. The Treasurer’s Report for the month of November 2012 as presented; | November 2012 Treasurer’s Report |
| 6. The November 2012 bills in the amount of \$1,916,653.58 as presented. | November 2012 Bills |
| 7. The January 2013 Real Estate Tax Refunds for the Borough of Carnegie as submitted; (Finance Item #0113-05) | Carnegie RE Tax Refund – January 2013 |
| 8. The creation of Requests for Proposals by Thomas and Williamson LLC for the following renovation priority line items: <ul style="list-style-type: none"> ▪ Exterior doors for all three (3) school buildings ▪ Interior classroom door locks (30-Crafton, 36-Carnegie and 60-junior senior high school) ▪ Key card swipe system for exterior entrances (2-Crafton, 2-Carnegie and 4-junior-senior high school) ▪ Boiler systems for the elementary schools ▪ DX – air conditioning systems for the elementary schools ▪ Design and construction of a contained and secure vestibule for all three (3) school buildings ▪ A Phone Master parent notification system | RFPs – Thomas and Williamson / Renovation Priority Line Items |
| 9. Reimbursement of fifty percent to the cheerleading boosters for invoice submitted to district in July 2012 for balance of cheerleader warm ups; | Partial Reimbursement – Cheer Warm-Ups |
| 10. Contract with ESafe Technologies to provide support and repair work to district servers at a cost of \$6,000 for 40 hours of support, which can be applied in increments of \$1,500 for ten (10) hours and \$4,500 for thirty (30) hours; | ESafe Technologies – Server Support |
| 11. The contract in the amount of \$500 to University of Pittsburgh Tri-State Study Council for facilitating a working retreat for the superintendent and school board the weekend of January 11-12, 2013. | Tri-State Study Council – Superintendent/School Board Retreat |

_____ First; _____ Second; _____ Vote

III. Personnel

Motion to approve the following Personnel Items:

- | | |
|---|--|
| 1. The additions to the 2012-2013 Athletic Supplemental Volunteer List per review and recommendation of the administrative staff: <ul style="list-style-type: none"> ▪ Jack Dunmyer – Bowling ▪ Joshua Ray – Bowling ▪ Zachary Janocha – Wrestling (Personnel Item #0113-01) | Additions to the 2012-2013 Athletic Volunteer List |
|---|--|

<p>2. _____ as a long term English substitute for the remainder of the 2012-2013 school year, effective January 2, 2013, as recommended and under the terms of the Carlynton Federation of Teachers Bargaining Unit Agreement. (Personnel Item #0113-02)</p>	<p>LTS, English - _____</p>
<p>3. _____ as a long term Health/Physical Education substitute for the second semester of the 2012-2013 school year, as recommended and under the terms of the Carlynton Federation of Teachers Bargaining Unit Agreement. (Personnel Item #0113-03)</p>	<p>LTS, Health/PE - _____</p>
<p>4. Award a Permanent Employee Contract to Steven Vayanos for the position of Spanish/Foreign Languages teacher, under the terms of the Carlynton Federation of Teachers Bargaining Unit Agreement. (Personnel Item #0113-04)</p>	<p>PE - Steven Vayanos, Spanish</p>
<p>5. A three (3) percent salary increase for the following Act 93 employees: three (3) principals and one (1) assistant principal, the Pupil Services Director, and the school psychologist, contingent upon satisfactory ratings of the 2011-2012 school year and retroactive to July 1, 2012;</p>	<p>Act 93 Salary Increases</p>
<p>6. The addition of Eris Poland, elementary teacher, to the 2012-2013 Day to Day Substitute List as recommended by administration and presented; (Personnel Item #0113-05)</p>	<p>Addition to 2012-2013 Day to Day Sub List</p>
<p>7. The additions of returning spring coaches to the 2012-2013 Supplemental Athletic List as presented:</p> <ul style="list-style-type: none"> ▪ Jason Sharp – Head Varsity Boys’ Baseball ▪ David Marx – Head Varsity Girls’ Softball ▪ Kelly Fritchman – Assistant Varsity Girls’ Softball ▪ Susan Brossman – Assistant Junior High Swimming ▪ Caitlin McManus – Head Junior High Swimming ▪ James Glaser – Head Varsity Boys’ Tennis ▪ Nate Milsom – Head Varsity Boys’/Girls’ Track ▪ Annemarie Bunch – Assistant Varsity Boys’/Girls’ Track ▪ Rick Milsom – Assistant Varsity Boys’/Girls’ Track <p>(Personnel Item #0113-06)</p>	<p>Additions to the 2012-2013 Athletic Supplemental List</p>
<p>8. The following three individuals to serve as tutors for the Carnegie Towers Power Hour program, two (2) hours per week per position at an hourly rate of \$30 as presented:</p> <ul style="list-style-type: none"> ▪ Mary-Anne Clark ▪ Brian Harewicz ▪ Lysie Merglowski <p>(Personnel Item #0113-07)</p> <p>_____ First; _____ Second; _____ Vote</p>	<p>Carnegie Towers Power Hour Tutors</p>
<p>IV. Policy</p>	
<p><i>Motion to approve the following Policy Item:</i></p>	
<p>1. The Title I Parent Involvement policy and the Title I Compliant Resolution policy as submitted. This is the second presentation of these policies. (Policy Item #0113-01 and #0113-02)</p> <p>_____ First; _____ Second; _____ Vote</p>	<p>Policies – Title I</p>

V. Student Services

Motion to approve the following Student Services Item:

1. Various trips to Seven Springs Mountain Ski Resort for members of the Carlynton Ski Club as presented. Dates may be cancelled or rescheduled due to inclement weather. Students are responsible for the cost of lift ticket, rental equipment, lessons and bus transportation. (Student Services Item #0113-01)

_____ *First*; _____ *Second*; _____ *Vote*

Ski Club Trips

OLD BUSINESS:

NEW BUSINESS:

- *Parking at high school*
- *Dual enrollment college courses for students, fall of 2013, with the University of Pittsburgh*
- *Possibility of offering physical education courses in the summer (2013)*

OPEN FORUM:

ADJOURNMENT:

_____ *First*; _____ *Second*; _____ *Vote*